



FORWARD PLAN

1 MARCH 2009 TO 1 SEPTEMBER 2009

The Local Government Act 2000 requires the Council to publish, once a month, a Forward Plan of Key Decisions to be taken over the coming months. A key decision is an executive decision (taken by Cabinet or by officers on Cabinet's behalf) that is likely:

- a) To result in the Council spending or saving significantly against the Council's budget; or
- b) To be significant in terms of the effect on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant

To help clarify what should be included in the Forward Plan, Thanet District Council has set the following thresholds:

| Type of Decision | Threshold | Key Decision? |
|---|--|--|
| (a) Decisions involving expenditure within relevant budget approved by Council. | None. | No, unless significant effect on communities (i.e. it affects two or more wards or has a major impact within one ward) |
| (b) Decisions involving expenditure in excess of relevant budget approved by Council. | Any excess which exceeds the FPR virement rules. | Yes, if above threshold. If at or below threshold, a key decision if significant effect on communities (as above). |
| (c) Decisions on cash flow, investments and borrowings. | None. | No, unless significant effect on communities (as above). |
| (d) Decisions to make savings. | None. | No, unless significant effect on communities (as above). |
| (e) Policy framework items. | N/A | No - but included in Forward Plan |
| (f) Budget setting. | N/A | No - but included in Forward Plan |

The Forward Plan represents a snapshot of decisions in the system as at the date of publication. It is updated every month. For more information, please contact Charles Hungwe at the Council Offices, Cecil Street, Margate on Thanet 577186 or by e-mail at charles.hungwe@thanet.gov.uk.



The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

| | |
|------------------------------------|---|
| Councillor Sandy Ezekiel (Leader): | Cabinet Co-ordination |
| Councillor Roger Latchford: | Regeneration and Economic Development |
| Councillor John Kirby | Regulatory Services and Ramsgate Marina |
| Councillor Shirley Tomlinson: | Environmental Services |
| Councillor Jo Gideon: | Customer Services and Business Transformation |
| Councillor Zita Wiltshire | Community Services |
| Councillor Martin Wise: | Finance and Corporate Services |

Where any person wishes to make representations about a matter where the Cabinet is listed as the decision maker letters should be sent to the Council's offices at Cecil Street, Margate addressed to the Senior Democratic Services Officer. In all other cases letters should be sent to the same address, addressed to the named decision maker listed below.

1 March 2009 to 1 September 2009

| Key Decision to be Considered | What the Decision will mean | 1. Decision Path/ 2. Lead Officer | Lead Cabinet Member | For decision by | Consultees and Consultation end date | Means of Consultation | Documents submitted to the Decision Maker |
|---|-----------------------------|--|--|------------------------------|---|--|---|
| To agree the review undertaken of the Local Code of Governance and Governance Framework | | 1.Cabinet Council 2.Sue McGonigal, Director of Finance & Corporate Services | Councillor Martin J Wise, Cabinet Member for Finance and Corporate Services | 12 03 2009 23 04 2009 | Governance Group; Governance & Audit Committee | Covering report detailing documents to be approved | Covering report with new Governance Framework and Local Code of Governance attached |
| To agree the annual review of the Business Continuity Management Policy | | 1.Cabinet Council 2.Sue McGonigal, Director of Finance & Corporate Services | Councillor Martin J Wise, Cabinet Member for Finance and Corporate Services | 12 03 2009 23 04 2009 | Governance Group; Governance & Audit Committee | Covering report detailing documents to be approved | Covering report with Business Continuity Management Policy attached |

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| To agree the Council's response to the consultation draft of the East Kent Sustainable Community Strategy (April 2009); To adopt the Strategy (July 2009) | That the Council agrees to work with partners to achieve the vision outlined within the Strategy | 1.Cabinet Council Cabinet Council 2.Sophie Chadwick, Corporate Improvement Manager & Acting Corporate Communications & Marketing Manager | Councillor Sandy Ezekiel, Leader of the Council | 12 03 2009 23 04 2009 06 2009 07 2009 | District Councillors; Thanet District Council staff; Local residents; Public Sector bodies; Businesses; Community; Voluntary organisations | Various | Draft East Kent Sustainable Community Strategy Final East Kent Sustainable Community Strategy |
| Asset Management Plan Agreement of Potential Disposals for 2009/2010 | Approval of asset disposals is essential to the Corporate Plan and Capital Programme because disposals generate funding. | 1.Cabinet 2.Brian White, Director of Economic Development & Regeneration | Councillor Roger A Latchford, Deputy Leader of the Council and Cabinet Member for Regeneration & Economic Development | 9 04 2009 | District Councillors; Residents via agreed consultation process; Overview & Scrutiny Panel | Public briefings; "Thanet Matters" | Schedule of Potential Disposal Sites |
| To consider the future support by Thanet District Council of museum provision in Thanet. | Creating a sustainable future for Thanet's public museums that reflects the level of funding that can be assigned to these services. | 1.Cabinet Council 2.Mark Seed, Director of Environmental Services | Councillor Shirley Tomlinson, Cabinet Member for Environmental Services | 9 04 2009 23 04 2009 | Sucessor body to East Kent Maritime Trust; Dickens House Committee; Overview & Scrutiny Panel | Negotiation | Options report |

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| Response to Airport Master Plan - Kent International Airport (KIA). | Enabling the Council to respond to the draft Kent International Airport Masterplan, which will dictate future planning applications regarding airport expansion. | 1.Cabinet Council 2.Brian White, Director of Economic Development & Regeneration | Councillor Roger A Latchford, Deputy Leader of the Council and Cabinet Member for Regeneration & Economic Development | 9 04 2009 23 04 2009 | Public; Businesses; Neighbouring Councils; Overview & Scrutiny Panel | Information; Meetings; Airport Working Party | Iterative from April 2008 onwards |
| To consider the Cliftonville Development Plan document for public consultation and submission to the Secretary of State | Introduces planning policies to help rebalance the community in Cliftonville West | 1.Cabinet Council 2.Colin Fitt, Strategic Planning Manager | Councillor Roger A Latchford, Deputy Leader of the Council and Cabinet Member for Regeneration & Economic Development | 9 04 2009 23 04 2009 | Residents and community groups in Cliftonville West; Statutory consultees; Those who responded to previous consultations | Circulation of document for comment with standard response form as set out by Government | Draft Cliftonville Development Plan document[Summary of previous consultations |
| To approve a Going Green Policy for Thanet District Council | An agreed approach to environmental matters | 1.Cabinet 2.Colin Fitt, Strategic Planning Manager | Councillor Shirley Tomlinson, Cabinet Member for Environmental Services | 9 04 2009 | District Councillors; Officers; Overview & Scrutiny Panel | Going Green Group | Covering report with draft policy and strategic action plan |
| Action plan for Olympics 2012 preparation | Give support to the specific areas of activity required over the next four years, between stakeholders in Thanet. The primary purpose will be to take advantage of the Olympics on sports, culture, tourism and social regeneration. | 1.Cabinet Council 2.Mark Seed, Director of Environmental Services | Councillor Shirley Tomlinson, Cabinet Member for Environmental Services | 9 04 2009 23 04 2009 | Kent Olympics Group; Thanet based leisure and cultural stakeholders | Options consideration meetings; Thanet stakeholder meeting | Options report |

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| Sports, active recreation and facilities plans, sports strategy | Laying out a programme of actions for the Council and its sports partners based upon objective estimates of need. The primary aim is to encourage participation for social and health purposes. | 1.Cabinet Council 2.Mark Seed, Director of Environmental Services | Councillor Shirley Tomlinson, Cabinet Member for Environmental Services | 9 04 2009 23 04 2009 | Sport England; Thanet Sports Network | Circulation of action plans for comment | Options report |
| Draft updated ICT Strategy | ICT action plan updated to reflect ICT investment and technical developments required to support business activity. | 1.Cabinet 2.William Neech, Computer Services Manager | Councillor Martin J Wise, Cabinet Member for Finance and Corporate Services | 9 04 2009 | Corporate Directors | Internal to Council | Cabinet report |
| Information Management Strategy - updated to reflect current work programme | Information management action plan updated to support ongoing work around document imaging, back-scanning and accommodation rationalisation. | 1.Cabinet 2.Alan Martin, Corporate Information Officer | Councillor Martin J Wise, Cabinet Member for Finance and Corporate Services | 9 04 2009 | Key stakeholders including Corporate Directors, Legal, Finance, Democratic Services, IT, Communications, Facilities management - representations to be received by October 2008 | Internal to Council | Cabinet report |
| East Kent Payroll and Human Resources service | Each participating Council to agree in principle: (a) to an East Kent shared service project for the provision of payroll and human resources; (b) to support delegation of payroll and human resources to Kent County Council and Dover District Council, respectively; and (c) to formally delegate responsibility for discharging related executive and non-executive functions to East Kent Joint Arrangements Committee (EKJAC). | 1.Cabinet Council 2.Sarah Carroll, HR & Organisational Development Manager | Councillor Sandy Ezekiel, Leader of the Council | 9 04 2009 23 04 2009 | Chief Executives; Corporate Management Teams; Project Team; Human Resources & Payroll staff | Workshop held on 5 November 2008 and ongoing communication through project sub-groups | Report to the East Kent Joint Arrangements Committee - 1 December 2009; Feasibility Study |

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| Landlord Services - Joint Working Proposals | To recommend to Council the creation of a joint service with other authorities to manage Council housing in East Kent. | 1.Cabinet Council 2.Brendan Ryan, Director of Community Services | Councillor Mrs Zita P Wiltshire, Cabinet Member for Customer Services and Business Transformation | 9 04 2009 23 04 2009 | Tenants and leaseholders of Thanet District Council and other East Kent Councils; Staff of Thanet District Council and Unison; Overview & Scrutiny Panel | Newsletters; Meetings | Options report |
| Alignment of waste and collection services across East Kent districts and with Kent County Council. | Working towards standard methods of waste and recycling collection in East Kent by 2013. This includes the potential introduction of food waste and glass collection at the kerbside. | 1.Cabinet Council 2.John Bunnett, Deputy Chief Executive | Councillor Shirley Tomlinson, Cabinet Member for Environmental Services | 9 04 2009 23 04 2009 | East Kent Joint Scrutiny Committee | Report; Site visits | Financial and risk analysis of options |
| To approve a Vision for Thanet District Council | Staff, Members and Residents will know what is the Council's vision for Thanet | 1.Cabinet Council 2.Richard Samuel, Chief Executive | Councillor Sandy Ezekiel | 06 2009 07 2009 | Overview & Scrutiny Panel | To be confirmed | Final Vision document and supporting documents |
| To approve the Housing Revenue Account (HRA) Business Plan | Tthe Council will approve the 30-year business plan governing the management and improvement of its Council housing | 1.Cabinet Council 2.Brendan Ryan, Director of Community Services | Councillor Mrs Zita P Wiltshire, Cabinet Member for Community Services | 06 2009 07 2009 | Internal stakeholders; Tenant & Leaseholders Forum - by December 2008; Overview & Scrutiny Panel | Circulation of business plan; Meetings | Business plan |

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| An updated Lettings Policy | A new lettings policy for affordable housing adopted for the Thanet district, which includes local lettings plans for specific sites, including tower blocks | 1.Cabinet 2.Amber Christou, Strategic Housing Manager | Councillor Mrs Zita P Wiltshire, Cabinet Member for Community Services | 06 2009 | Stakeholders including Thanet residents; Sub-regional homeless forum; Local community groups; Residents' Association; Landlords; Developers; Voluntary sector; Internal | Stakeholder day; Focus groups; Tenants; Residents' newsletters; Thanet District Council website | Draft policy |
| Revise Financial Assistance Policy for private sector housing | The updated financial assistance policy for private sector housing will be endorsed | 1.Cabinet Council 2.Carla Wenham-Jones, Renewal Manager | Councillor Mrs Zita P Wiltshire, Cabinet Member for Community Services | 08 2009 10 2009 | Internal stakeholders | Meetings | Draft policy |
| Empty Property Strategy | The approval of an updated empty property strategy, including good practice guidance | 1.Cabinet Council 2.Carla Wenham-Jones, Renewal Manager | Councillor Mrs Zita P Wiltshire, Cabinet Member for Community Services | 08 2009 10 2009 | Internal and external stakeholders; Thanet District Council; Kenty County Council; Private sector landlords; Management agents; Community; Margate Renewal Partnership; Registered social landlords | Focus groups; Meetings; Circulation of Strategy | Strategy post-circulation |
| Housing Strategy Update | A new updated housing strategy adopted for the district. | 1.Cabinet Council 2.Amber Christou, Strategic Housing Manager | Councillor Mrs Zita P Wiltshire, Cabinet Member for Customer Services and Business Transformation | 08 2009 10 2009 | Stakeholders including Thanet residents, Sub-regional homeless forum; Local community groups; Residents association; Landlords; Developers; Voluntary sector; Internal; Overview & Scrutiny Panel | Focus Groups; "Thanet Matters"; Questionnaires; Meetings; Workshops | Draft Strategy |

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| Supplementary Planning Guidance | To give advice on and to prioritise developer contributions from planning applications | 1.Cabinet Council 2.Steve Moore, Principal Planner (Local Plans) | Councillor Roger A Latchford, Deputy Leader of the Council and Cabinet Member for Regeneration & Economic Development | Before 1 10 2009 Before 1 11 2009 | Public; Developers | Planning procedures | Supplementary Planning Guidance (Developer Contributions) |